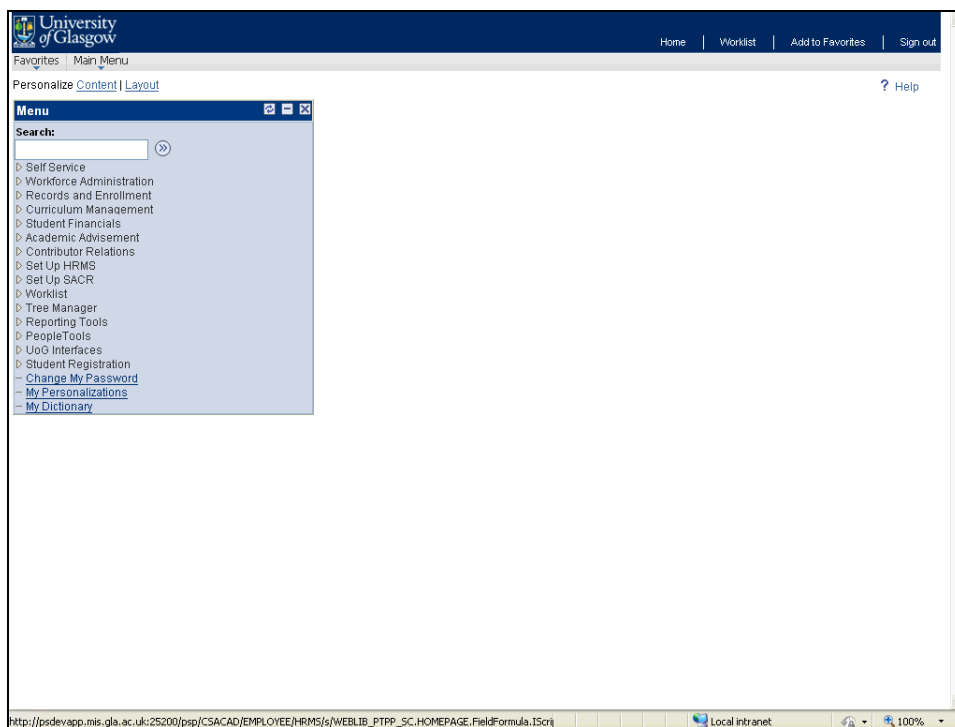

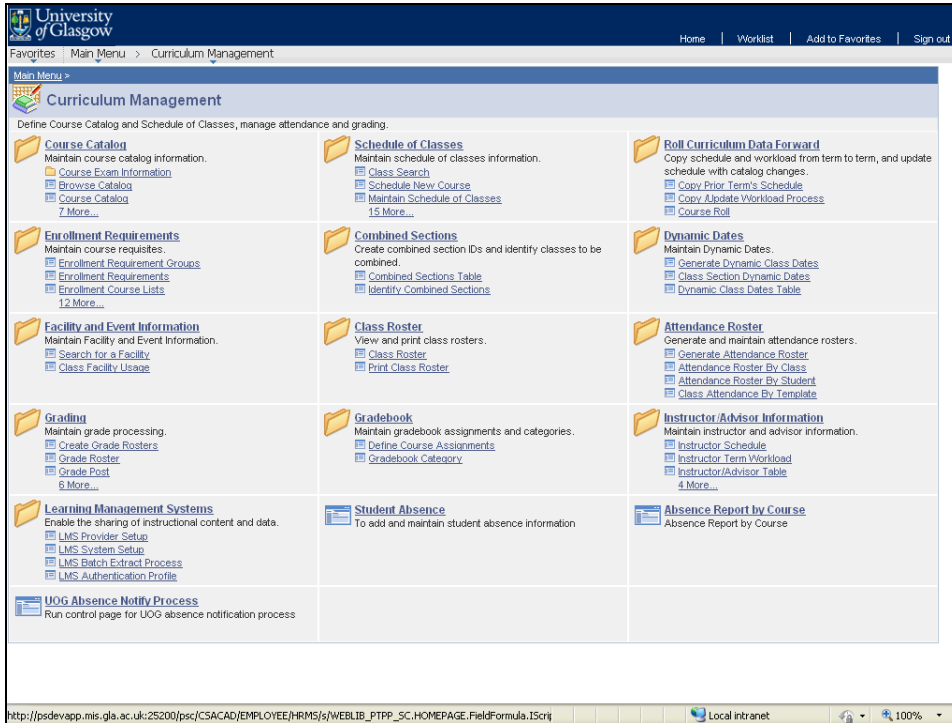


Recording Class Attendance

Step	Action
1.	<p>Overview In this demonstration you will explore how to update an attendance roster for a class in MyCampus.</p> <p>Classes have been set-up in MyCampus to default to show all enrolled students as being present. Therefore only students who are not present require their record to be updated to mark them as not present. In addition a reason for the absence, if known, can also be added.</p> <p>As per the current Student Absence Policy, students must record any absence through their Student Center and, when they do so, this will automatically update their status to not present for any timetabled classes during the period of absence. However if a student is unable to do this before timetabled classes the attendance rosters will show them as present.</p> <p>In this demonstration we will update the record for two students not present at a class, one who we know to be ill and one who is absent for personal reasons. Attendance rosters can be updated directly in MyCampus or by uploading a specifically formatted data file. This demonstration explores how to update directly in MyCampus.</p> <p>Attendance Rosters are accessed from the Main Menu, <i>Curriculum Management>Attendance Roster>Attendance Roster by Class.</i></p>




Step	Action
2.	Click the Curriculum Management link. 

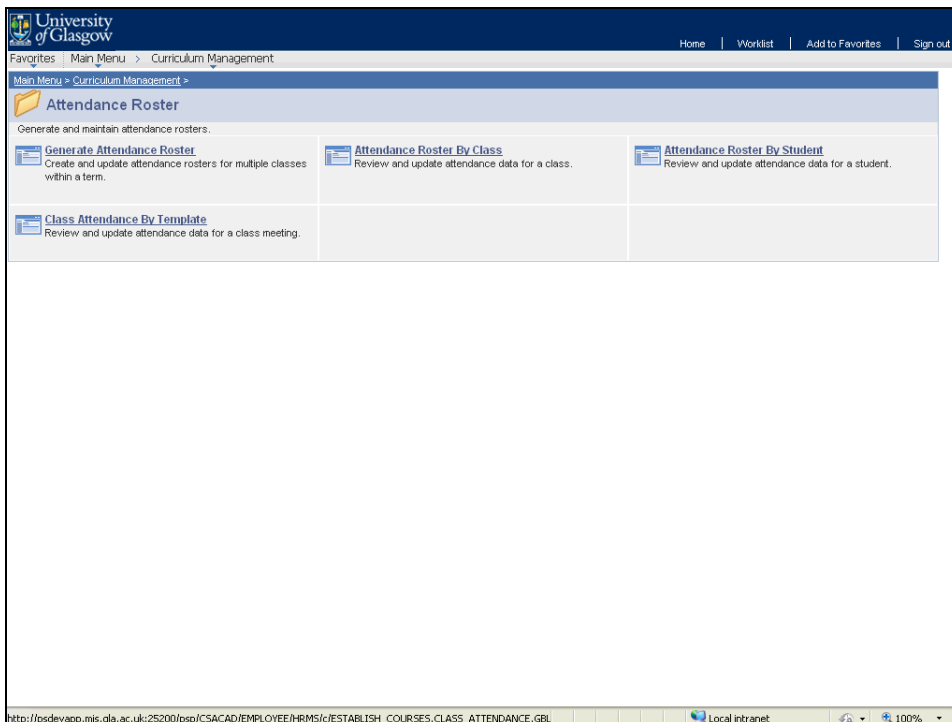


University of Glasgow
 Home | Worklist | Add to Favorites | Sign out
 Favorites | Main Menu > Curriculum Management
 Main Menu >
Curriculum Management
 Define Course Catalog and Schedule of Classes, manage attendance and grading.

- Course Catalog**
 Maintain course catalog information.
 Course Exam Information
 Browse Catalog
 Course Catalog
 7 More...
- Enrollment Requirements**
 Maintain course requisites.
 Enrollment Requirement Groups
 Enrollment Requirements
 Enrollment Course Lists
 12 More...
- Facility and Event Information**
 Maintain Facility and Event Information.
 Search for a Facility
 Class Facility Usage
- Grading**
 Maintain grade processing.
 Create Grade Rosters
 Grade Roster
 Grade Post
 6 More...
- Learning Management Systems**
 Enable the sharing of instructional content and data.
 LMS Provider Setup
 LMS System Setup
 LMS Batch Extract Process
 LMS Authentication Profile
- UOG Absence Notify Process**
 Run control page for UOG absence notification process
- Schedule of Classes**
 Maintain schedule of classes information.
 Class Search
 Schedule New Course
 Maintain Schedule of Classes
 15 More...
- Combined Sections**
 Create combined section IDs and identify classes to be combined.
 Combined Sections Table
 Identify Combined Sections
- Class Roster**
 View and print class rosters.
 Class Roster
 Print Class Roster
- Gradebook**
 Maintain gradebook assignments and categories.
 Define Course Assignments
 Gradebook Category
- Student Absence**
 To add and maintain student absence information
- Roll Curriculum Data Forward**
 Copy schedule and workload from term to term, and update schedule with catalog changes.
 Copy Prior Term's Schedule
 Copy & Update Workload Process
 Course Roll
- Dynamic Dates**
 Maintain Dynamic Dates.
 Generate Dynamic Class Dates
 Class Section Dynamic Dates
 Dynamic Class Dates Table
- Attendance Roster**
 Generate and maintain attendance rosters.
 Generate Attendance Roster
 Attendance Roster By Class
 Attendance Roster By Student
 Class Attendance By Template
- Instructor/Advisor Information**
 Maintain instructor and advisor information.
 Instructor Schedule
 Instructor Term Workload
 Instructor/Advisor Table
 4 More...
- Absence Report by Course**
 Absence Report by Course

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Step	Action
3.	Click the Attendance Roster link. 

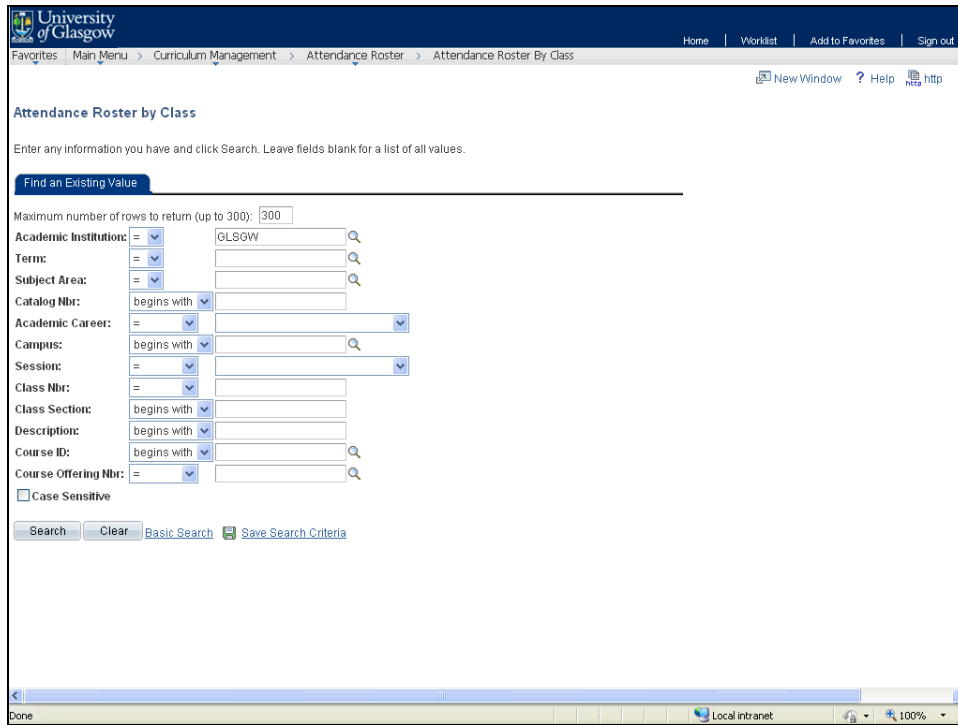






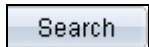
University of Glasgow
 Home | Worklist | Add to Favorites | Sign out
 Favorites | Main Menu > Curriculum Management
 Main Menu > Curriculum Management >
Attendance Roster
 Generate and maintain attendance rosters.

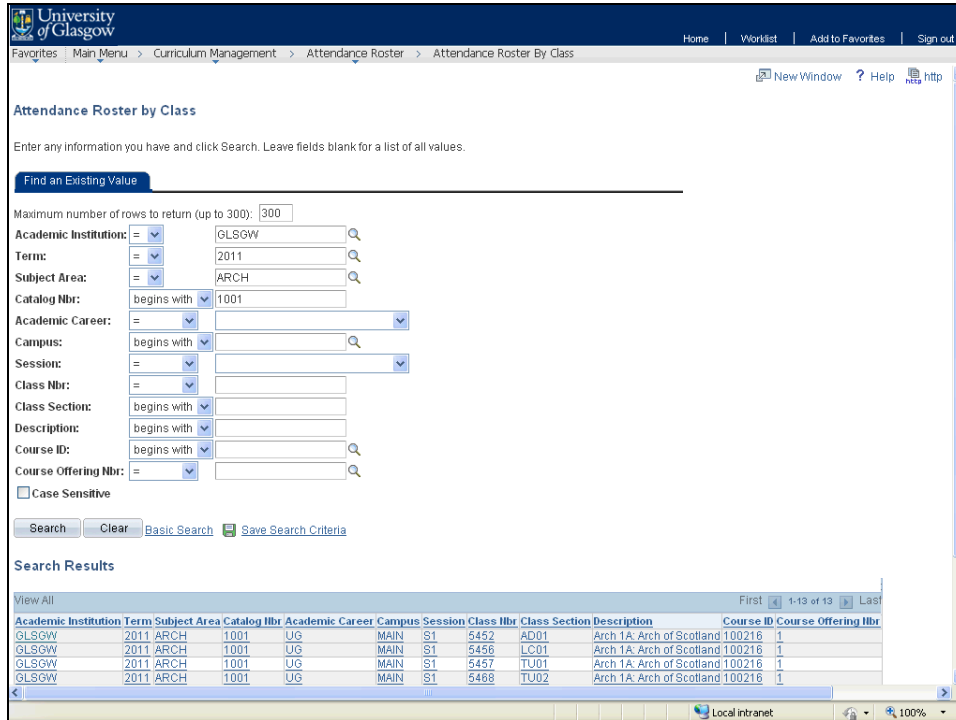
- Generate Attendance Roster**
 Create and update attendance rosters for multiple classes within a term.
- Attendance Roster By Class**
 Review and update attendance data for a class.
- Attendance Roster By Student**
 Review and update attendance data for a student.
- Class Attendance By Template**
 Review and update attendance data for a class meeting.

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Step	Action
4.	Click the Attendance Roster By Class link. 



Step	Action
5.	Appropriate criteria should be input to the search screen to locate the specific class attendance roster you would like to update. In this demonstration we will update the attendance roster for an ARCH 1001 lecture on the 29th of September, 2011. Click the Look up Term button. 
6.	Click the Academic Year 2011-12 link. 
7.	Click the Look up Subject Area button. 
8.	Click on the ARCH link.
9.	Click in the Catalog Nbr field. 
10.	Enter 1001 into the Catalog Nbr field.
11.	Click the Search button. 



Attendance Roster by Class

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Maximum number of rows to return (up to 300): 300

Academic Institution: GLSGW
 Term: 2011
 Subject Area: ARCH
 Catalog Nbr: 1001
 Academic Career: [dropdown]
 Campus: [dropdown]
 Session: [dropdown]
 Class Nbr: [dropdown]
 Class Section: [dropdown]
 Description: [dropdown]
 Course ID: [dropdown]
 Course Offering Nbr: [dropdown]

Case Sensitive

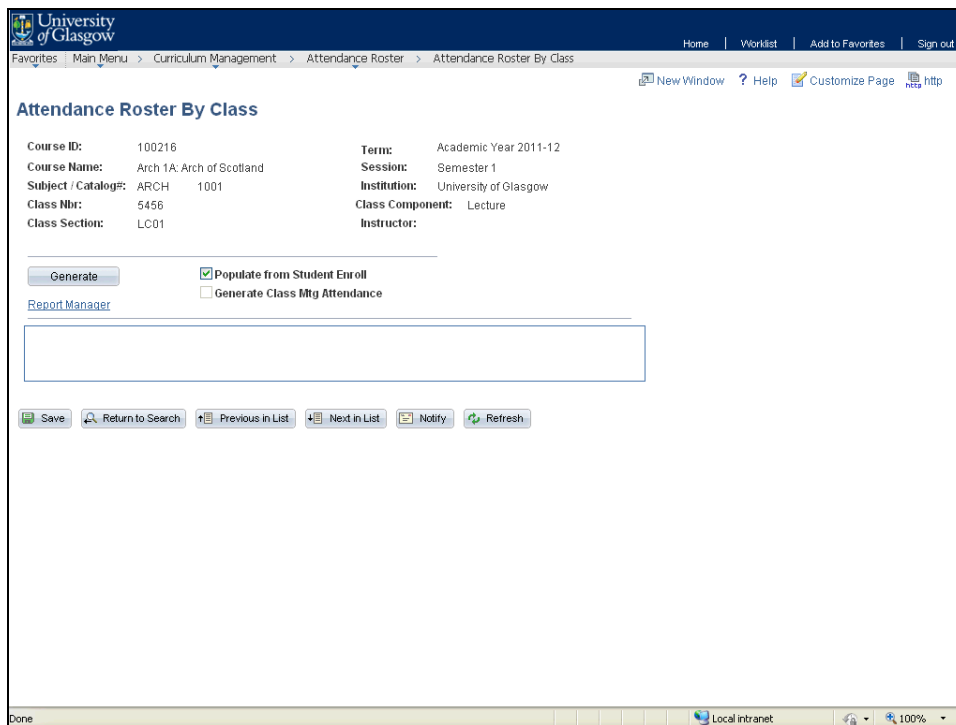
Search Clear Basic Search Save Search Criteria

Search Results

View All First 1-13 of 13 Last

Academic Institution	Term	Subject Area	Catalog Nbr	Academic Career	Campus	Session	Class Nbr	Class Section	Description	Course ID	Course Offering Nbr
GLSGW	2011	ARCH	1001	UG	MAIN	S1	5452	AD01	Arch 1A: Arch of Scotland	100216	1
GLSGW	2011	ARCH	1001	UG	MAIN	S1	5456	LC01	Arch 1A: Arch of Scotland	100216	1
GLSGW	2011	ARCH	1001	UG	MAIN	S1	5457	TU01	Arch 1A: Arch of Scotland	100216	1
GLSGW	2011	ARCH	1001	UG	MAIN	S1	5468	TU02	Arch 1A: Arch of Scotland	100216	1

Step	Action
12.	The results from the search lists each class for ARCH 1001. Click the link for the class you would like to update, in this example LC01, Lecture 01.




Attendance Roster By Class

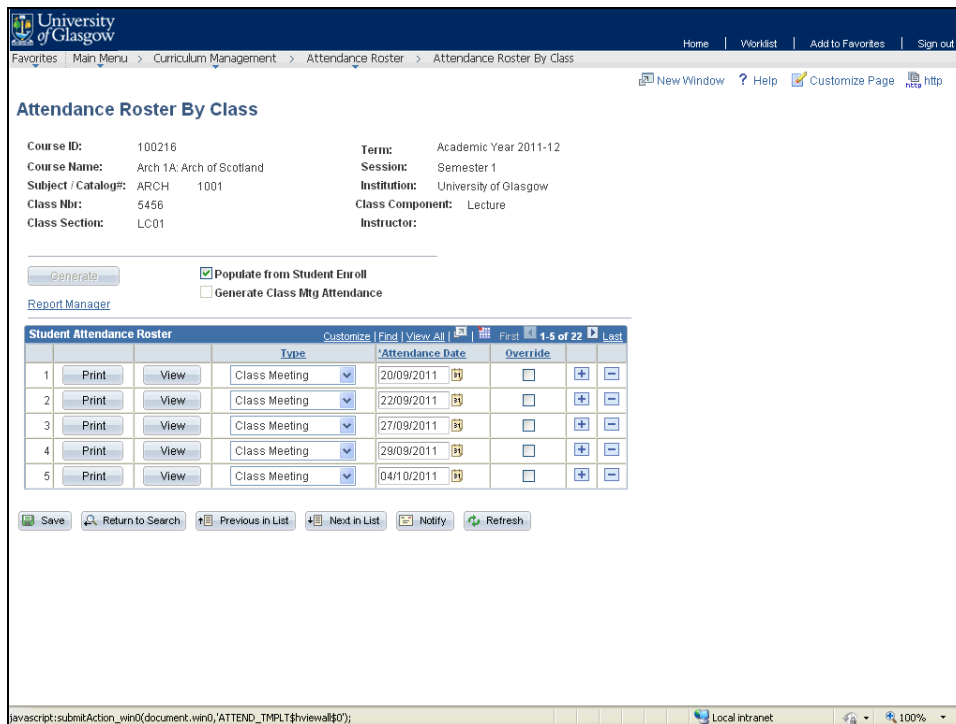
Course ID: 100216 Term: Academic Year 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor: [blank]


Generate Populate from Student Enroll
 Generate Class Mtg Attendance

Report Manager

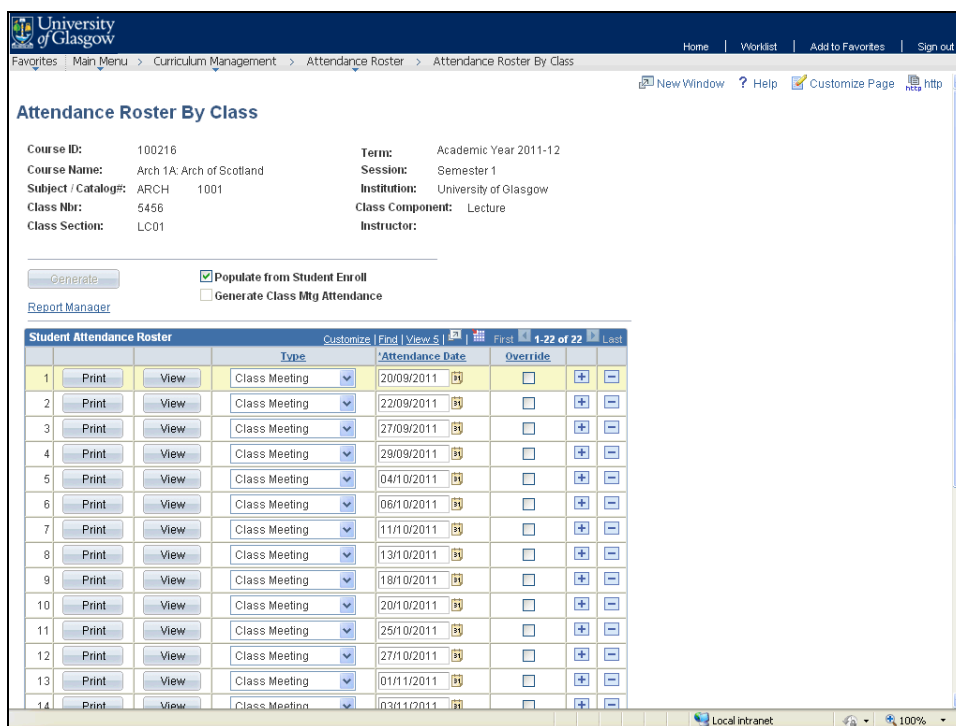
Save Return to Search Previous in List Next in List Notify Refresh

Step	Action
13.	<p>The first time a class attendance roster is accessed the rosters are created by clicking on the Generate button. A roster is created for each instance of the class and each roster will be populated with all students enrolled on to that class at that time.</p> <p>Once rosters have been generated the option to generate them again is removed as this would overwrite any attendance information added to each class roster. The Generate button is inactivated and will appear grayed out.</p>
14.	<p>Click on the Generate button.</p> 



Step	Action
15.	<p>A roster has been generated for each instance of the class throughout the period the class runs. In this example there are 22 rosters.</p> <p>Click the View All link to see the listing of all rosters.</p> 

Step	Action
16.	<p>Clicking on the View button opens the class roster for a specific instance of a class. If further students have enrolled on to the class since the rosters were initially generated they will not appear on the roster.</p> <p>To ensure all students are displayed the Override checkbox needs to be ticked before viewing a specific roster for the first time. However, if you view that roster again, do not tick the Override as this would cause any changes you have made to the roster to be overwritten.</p> <p>The View button also checks for any new absences submitted by students through Student Center and adds these to the specific class rosters for the period a student is absent. These will not be overwritten by the Override process.</p>



Attendance Roster By Class


Course ID: 100216 Term: Academic Year 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:


 Populate from Student Enroll
 Generate Class Mtg Attendance

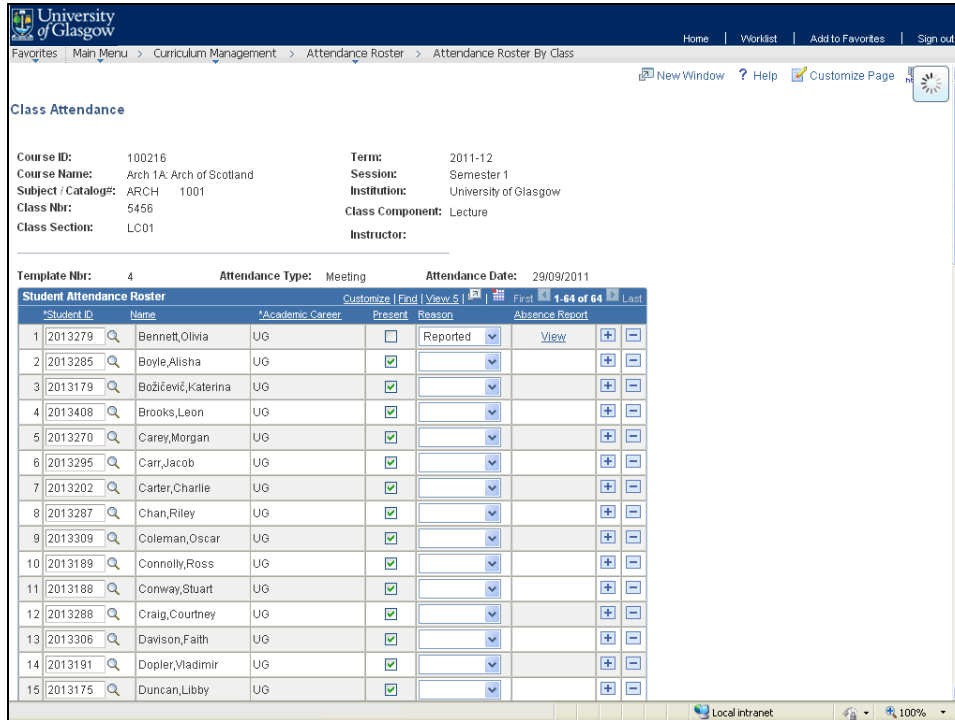
Report Manager

		Type	Attendance Date	Override		
1	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	20/09/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
2	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	22/09/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
3	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	27/09/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
4	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	29/09/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
5	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	04/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
6	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	06/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
7	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	11/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
8	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	13/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
9	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	18/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
10	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	20/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
11	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	25/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
12	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	27/10/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
13	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	01/11/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
14	<input type="button" value="Print"/> <input type="button" value="View"/>	Class Meeting	03/11/2011	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>

Step	Action
17.	<p>Click the Override option.</p> <input type="checkbox"/>

Step	Action
18.	Click the View button. 

Step	Action
19.	To view all students enrolled in the class click on the View All link. 




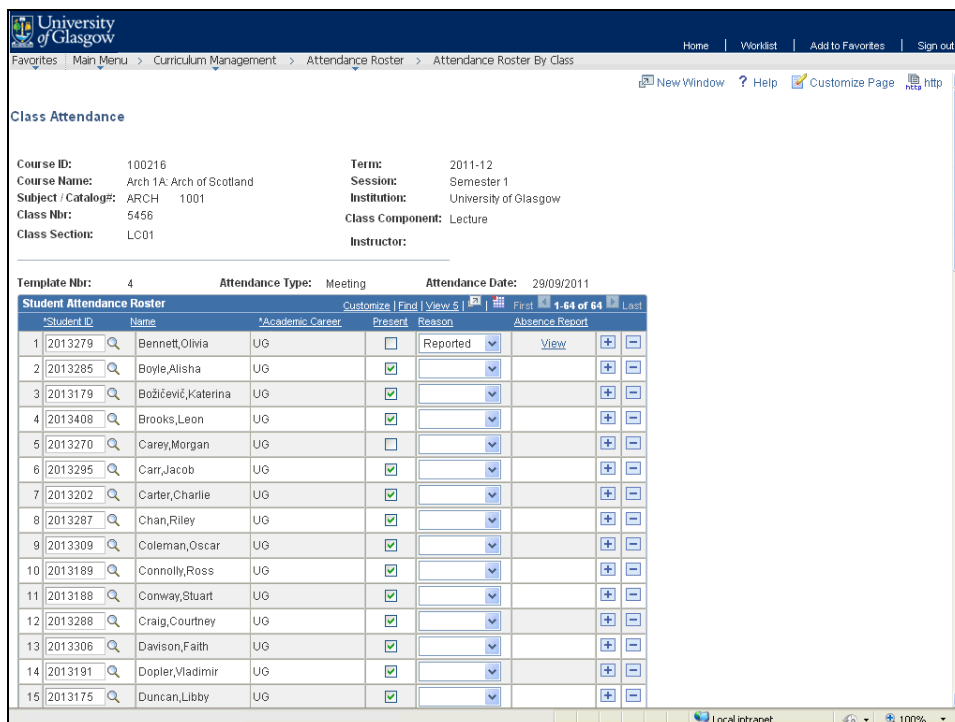
Class Attendance

Course ID: 100216 Term: 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:

Template Nbr: 4 Attendance Type: Meeting Attendance Date: 29/09/2011

*Student ID	Name	*Academic Career	Present	Reason	Absence Report
1 2013279	Bennett,Olivia	UG	<input type="checkbox"/>	Reported	View
2 2013285	Boyle,Alisha	UG	<input checked="" type="checkbox"/>		
3 2013179	Božičević,Katerina	UG	<input checked="" type="checkbox"/>		
4 2013408	Brooks,Leon	UG	<input checked="" type="checkbox"/>		
5 2013270	Carey,Morgan	UG	<input type="checkbox"/>		
6 2013295	Carr,Jacob	UG	<input checked="" type="checkbox"/>		
7 2013202	Carter,Charlie	UG	<input checked="" type="checkbox"/>		
8 2013287	Chan,Riley	UG	<input checked="" type="checkbox"/>		
9 2013309	Coleman,Oscar	UG	<input checked="" type="checkbox"/>		
10 2013189	Connolly,Ross	UG	<input checked="" type="checkbox"/>		
11 2013188	Conway,Stuart	UG	<input checked="" type="checkbox"/>		
12 2013288	Craig,Courtney	UG	<input checked="" type="checkbox"/>		
13 2013306	Davison,Faith	UG	<input checked="" type="checkbox"/>		
14 2013191	Dopler,Vladimir	UG	<input checked="" type="checkbox"/>		
15 2013175	Duncan,Libby	UG	<input checked="" type="checkbox"/>		

Step	Action
20.	<p>When a student has submitted an Absence Report through their Student Center the Reason field defaults to Reported. The details of the report can be seen by clicking on the View link in the Absence Report column.</p> <p>To record the student Morgan Carey as not present untick the Present checkbox.</p> 



Class Attendance

Course ID: 100216 Term: 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:

Template Nbr: 4 Attendance Type: Meeting Attendance Date: 29/09/2011

*Student ID	Name	*Academic Career	Present	Reason	Absence Report
1 2013279	Bennett,Olivia	UG	<input type="checkbox"/>	Reported	View
2 2013285	Boyle,Alisha	UG	<input checked="" type="checkbox"/>		
3 2013179	Božičević,Katerina	UG	<input checked="" type="checkbox"/>		
4 2013408	Brooks,Leon	UG	<input checked="" type="checkbox"/>		
5 2013270	Carey,Morgan	UG	<input checked="" type="checkbox"/>		
6 2013295	Carr,Jacob	UG	<input checked="" type="checkbox"/>		
7 2013202	Carter,Charlie	UG	<input checked="" type="checkbox"/>		
8 2013287	Chan,Riley	UG	<input checked="" type="checkbox"/>		
9 2013309	Coleman,Oscar	UG	<input checked="" type="checkbox"/>		
10 2013189	Connolly,Ross	UG	<input checked="" type="checkbox"/>		
11 2013188	Conway,Stuart	UG	<input checked="" type="checkbox"/>		
12 2013288	Craig,Courtney	UG	<input checked="" type="checkbox"/>		
13 2013306	Davison,Faith	UG	<input checked="" type="checkbox"/>		
14 2013191	Dopler,Vladimir	UG	<input checked="" type="checkbox"/>		
15 2013175	Duncan,Libby	UG	<input checked="" type="checkbox"/>		

Step	Action
21.	Click the Reason dropdown arrow.

Class Attendance

Course ID: 100216 Term: 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:

Template Nbr: 4 Attendance Type: Meeting Attendance Date: 29/09/2011

*Student ID	Name	*Academic Career	Present	Reason	Absence Report
1 2013279	Bennett,Olivia	UG	<input type="checkbox"/>	Reported	View
2 2013285	Boyle,Alisha	UG	<input checked="" type="checkbox"/>		
3 2013179	Božičević,Katerina	UG	<input checked="" type="checkbox"/>		
4 2013408	Brooks,Leon	UG	<input checked="" type="checkbox"/>		
5 2013270	Carey,Morgan	UG	<input type="checkbox"/>		
6 2013295	Carr,Jacob	UG	<input checked="" type="checkbox"/>	Jury Duty	
7 2013202	Carter,Charlie	UG	<input checked="" type="checkbox"/>	Maternity	
8 2013287	Chan,Riley	UG	<input checked="" type="checkbox"/>	Other	
9 2013309	Coleman,Oscar	UG	<input checked="" type="checkbox"/>	Personal	
10 2013189	Connolly,Ross	UG	<input checked="" type="checkbox"/>	Religious	
11 2013188	Conway,Stuart	UG	<input checked="" type="checkbox"/>	Reported	
12 2013288	Craig,Courtney	UG	<input checked="" type="checkbox"/>	Sick	
13 2013306	Davison,Faith	UG	<input checked="" type="checkbox"/>		
14 2013191	Dopler,Vladimir	UG	<input checked="" type="checkbox"/>		
15 2013175	Duncan,Libby	UG	<input checked="" type="checkbox"/>	Unexcused	



Step	Action
22.	Click the Sick list item.

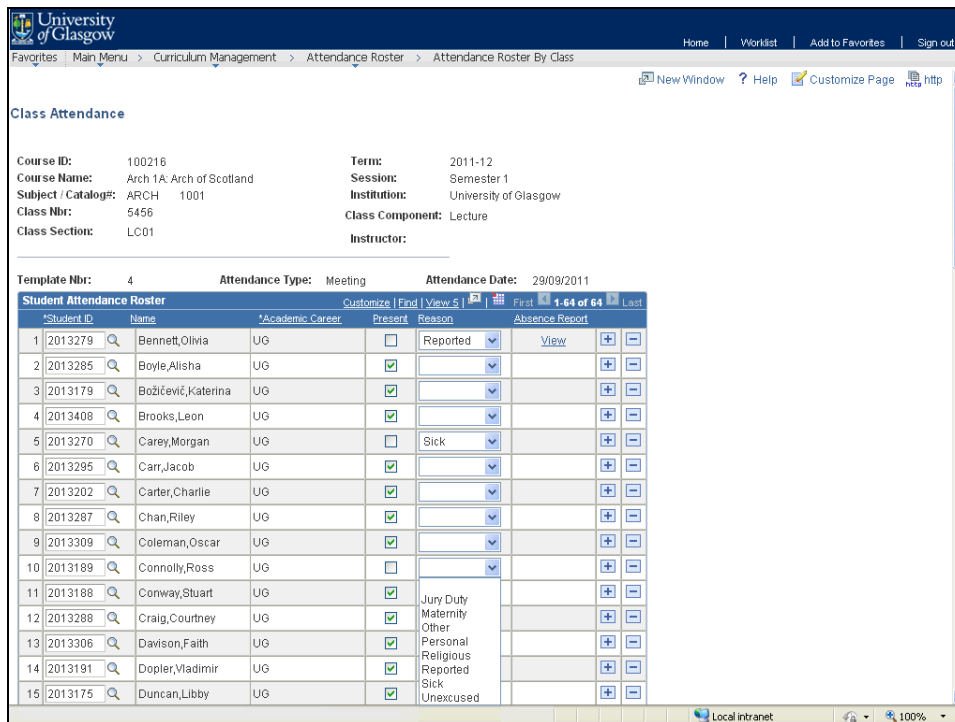
Class Attendance

Course ID: 100216 Term: 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:

Template Nbr: 4 Attendance Type: Meeting Attendance Date: 29/09/2011

*Student ID	Name	*Academic Career	Present	Reason	Absence Report
1 2013279	Bennett,Olivia	UG	<input type="checkbox"/>	Reported	View
2 2013285	Boyle,Alisha	UG	<input checked="" type="checkbox"/>		
3 2013179	Božičević,Katerina	UG	<input checked="" type="checkbox"/>		
4 2013408	Brooks,Leon	UG	<input checked="" type="checkbox"/>		
5 2013270	Carey,Morgan	UG	<input type="checkbox"/>	Sick	
6 2013295	Carr,Jacob	UG	<input checked="" type="checkbox"/>		
7 2013202	Carter,Charlie	UG	<input checked="" type="checkbox"/>		
8 2013287	Chan,Riley	UG	<input checked="" type="checkbox"/>		
9 2013309	Coleman,Oscar	UG	<input checked="" type="checkbox"/>		
10 2013189	Connolly,Ross	UG	<input checked="" type="checkbox"/>		
11 2013188	Conway,Stuart	UG	<input checked="" type="checkbox"/>		
12 2013288	Craig,Courtney	UG	<input checked="" type="checkbox"/>		
13 2013306	Davison,Faith	UG	<input checked="" type="checkbox"/>		
14 2013191	Dopler,Vladimir	UG	<input checked="" type="checkbox"/>		
15 2013175	Duncan,Libby	UG	<input checked="" type="checkbox"/>		

Step	Action
23.	To record the student Ross Connolly as not present untick the Present checkbox. 
24.	Click the Reason dropdown arrow. 




Class Attendance

Course ID: 100216 Term: 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:

Template Nbr: 4 Attendance Type: Meeting Attendance Date: 29/09/2011

Student ID	Name	*Academic Career	Present	Reason	Absence Report
1 2013279	Bennett,Olivia	UG	<input type="checkbox"/>	Reported	View
2 2013285	Boyle,Alisha	UG	<input checked="" type="checkbox"/>		
3 2013179	Božičević,Katerina	UG	<input checked="" type="checkbox"/>		
4 2013408	Brooks,Leon	UG	<input checked="" type="checkbox"/>		
5 2013270	Carey,Morgan	UG	<input type="checkbox"/>	Sick	
6 2013295	Carr,Jacob	UG	<input checked="" type="checkbox"/>		
7 2013202	Carter,Charlie	UG	<input checked="" type="checkbox"/>		
8 2013287	Chan,Riley	UG	<input checked="" type="checkbox"/>		
9 2013309	Coleman,Oscar	UG	<input checked="" type="checkbox"/>		
10 2013189	Connolly,Ross	UG	<input type="checkbox"/>		
11 2013188	Conway,Stuart	UG	<input checked="" type="checkbox"/>	Jury Duty	
12 2013288	Craig,Courtney	UG	<input checked="" type="checkbox"/>	Maternity	
13 2013306	Davison,Faith	UG	<input checked="" type="checkbox"/>	Other	
14 2013191	Dopler,Vladimir	UG	<input checked="" type="checkbox"/>	Personal	
15 2013175	Duncan,Libby	UG	<input checked="" type="checkbox"/>	Religious	
				Reported	
				Sick	
				Unexcused	

Step	Action
25.	Click the Personal list item. 

University of Glasgow

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Curriculum Management > Attendance Roster > Attendance Roster By Class

New Window | Help | Customize Page | http

Class Attendance

Course ID: 100216 Term: 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:

Template Nbr: 4 Attendance Type: Meeting Attendance Date: 29/09/2011

Student Attendance Roster

*Student ID	Name	*Academic Career	Present	Reason	Absence Report
1 2013279	Bennett,Olivia	UG	<input type="checkbox"/>	Reported	View
2 2013285	Boyle,Alisha	UG	<input checked="" type="checkbox"/>		
3 2013179	Božićević,Katerina	UG	<input checked="" type="checkbox"/>		
4 2013408	Brooks,Leon	UG	<input checked="" type="checkbox"/>		
5 2013270	Carey,Morgan	UG	<input type="checkbox"/>	Sick	
6 2013295	Carr,Jacob	UG	<input checked="" type="checkbox"/>		
7 2013202	Carter,Charlie	UG	<input checked="" type="checkbox"/>		
8 2013287	Chan,Riley	UG	<input checked="" type="checkbox"/>		
9 2013309	Coleman,Oscar	UG	<input checked="" type="checkbox"/>		
10 2013189	Connolly,Ross	UG	<input type="checkbox"/>	Personal	
11 2013188	Conway,Stuart	UG	<input checked="" type="checkbox"/>		
12 2013288	Craig,Courtney	UG	<input checked="" type="checkbox"/>		
13 2013306	Davison,Faith	UG	<input checked="" type="checkbox"/>		
14 2013191	Dopler,Vladimir	UG	<input checked="" type="checkbox"/>		
15 2013175	Duncan,Libby	UG	<input checked="" type="checkbox"/>		

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Step	Action
26.	Click the scrollbar.

University of Glasgow

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Curriculum Management > Attendance Roster > Attendance Roster By Class

47 2013267	Miller,Melissa	UG	<input checked="" type="checkbox"/>		
48 2013193	Miller,Nicola	UG	<input checked="" type="checkbox"/>		
49 2013187	Moore,Jason	UG	<input checked="" type="checkbox"/>		
50 2013431	Mousseau,Christelle	UG	<input checked="" type="checkbox"/>		
51 2013196	Muir,Simon	UG	<input checked="" type="checkbox"/>		
52 2013290	Murphy,Maddison	UG	<input checked="" type="checkbox"/>		
53 2013428	Nho,Mai	UG	<input checked="" type="checkbox"/>		
54 2013186	Parkes,Fiona	UG	<input checked="" type="checkbox"/>		
55 2013177	Patrice,Vincent	UG	<input checked="" type="checkbox"/>		
56 2013284	Poole,Kyle	UG	<input checked="" type="checkbox"/>		
57 2013204	Pratt,Brandon	UG	<input checked="" type="checkbox"/>		
58 2013292	Price,Sophia	UG	<input checked="" type="checkbox"/>		
59 2013190	Ross,Michaela	UG	<input checked="" type="checkbox"/>		
60 2013439	Salcido,Gualtar	UG	<input checked="" type="checkbox"/>		
61 2013266	Sharp,Samuel	UG	<input checked="" type="checkbox"/>		
62 2013301	Simmons,Abby	UG	<input checked="" type="checkbox"/>		
63 2013430	Solana,Vera	UG	<input checked="" type="checkbox"/>		
64 2013425	Svobodová,Adéla	UG	<input checked="" type="checkbox"/>		

Save and Return Cancel Upload File Data

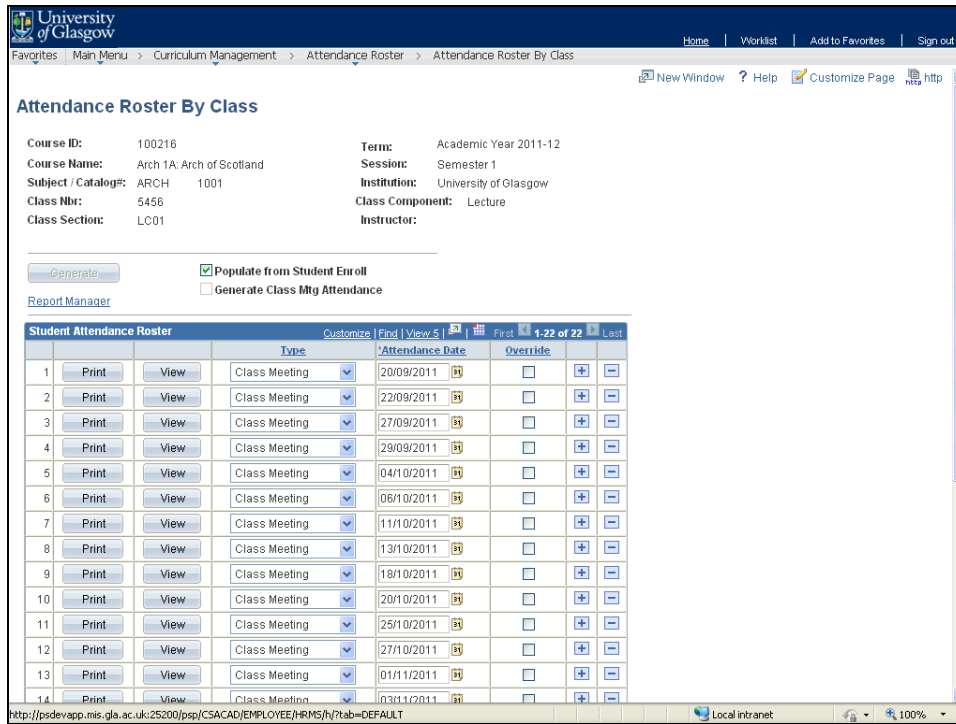
Attendance data inputted/uploaded:

Download Attendance Data

Local intranet | 100%

Step	Action
27.	Click the Save and Return button.

Save and Return



Attendance Roster By Class

Course ID: 100216 Term: Academic Year 2011-12
 Course Name: Arch 1A: Arch of Scotland Session: Semester 1
 Subject / Catalog#: ARCH 1001 Institution: University of Glasgow
 Class Nbr: 5456 Class Component: Lecture
 Class Section: LC01 Instructor:

Generate Populate from Student Enroll
 Generate Class Mtg Attendance

Report Manager

		Type	Attendance Date	Override		
1	Print View	Class Meeting	20/09/2011	<input type="checkbox"/>	+	-
2	Print View	Class Meeting	22/09/2011	<input type="checkbox"/>	+	-
3	Print View	Class Meeting	27/09/2011	<input type="checkbox"/>	+	-
4	Print View	Class Meeting	29/09/2011	<input type="checkbox"/>	+	-
5	Print View	Class Meeting	04/10/2011	<input type="checkbox"/>	+	-
6	Print View	Class Meeting	06/10/2011	<input type="checkbox"/>	+	-
7	Print View	Class Meeting	11/10/2011	<input type="checkbox"/>	+	-
8	Print View	Class Meeting	13/10/2011	<input type="checkbox"/>	+	-
9	Print View	Class Meeting	18/10/2011	<input type="checkbox"/>	+	-
10	Print View	Class Meeting	20/10/2011	<input type="checkbox"/>	+	-
11	Print View	Class Meeting	25/10/2011	<input type="checkbox"/>	+	-
12	Print View	Class Meeting	27/10/2011	<input type="checkbox"/>	+	-
13	Print View	Class Meeting	01/11/2011	<input type="checkbox"/>	+	-
14	Print View	Class Meeting	03/11/2011	<input type="checkbox"/>	+	-

Step	Action
28.	Click the Home link to return to the main menu. Home
29.	The University of Glasgow student absence policy can be found at Student Absence Policy Thank you for completing this MyCampus demonstration. End of Procedure.