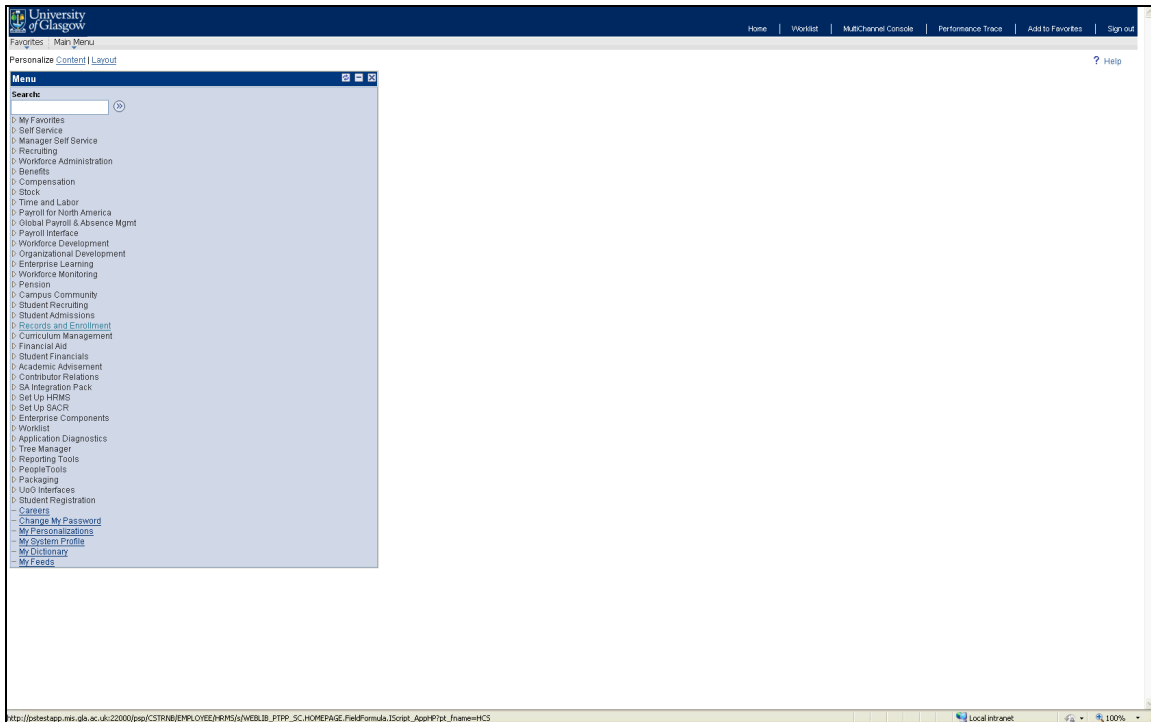

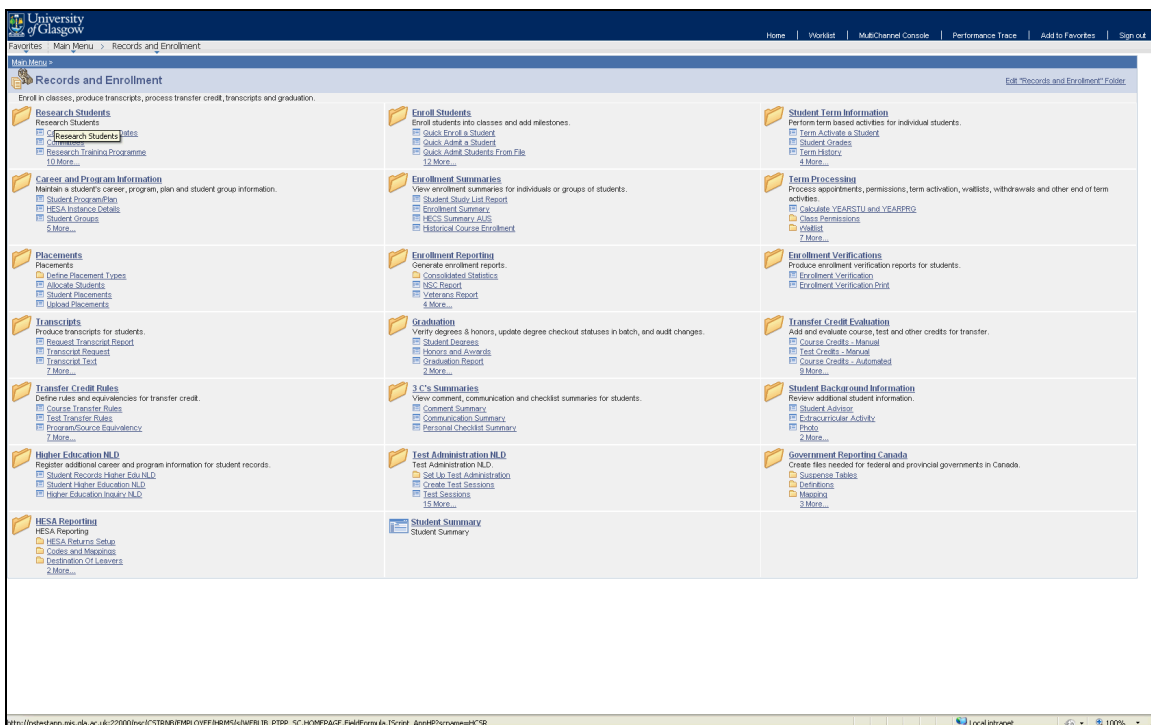




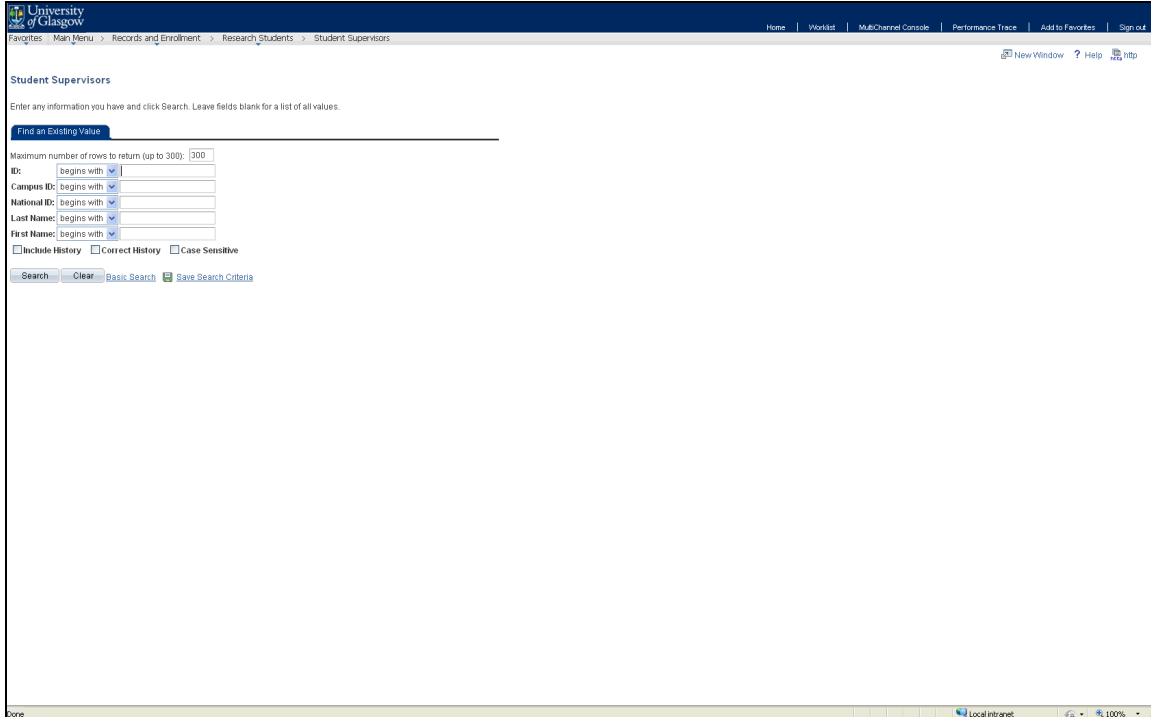
## Assigning supervisors



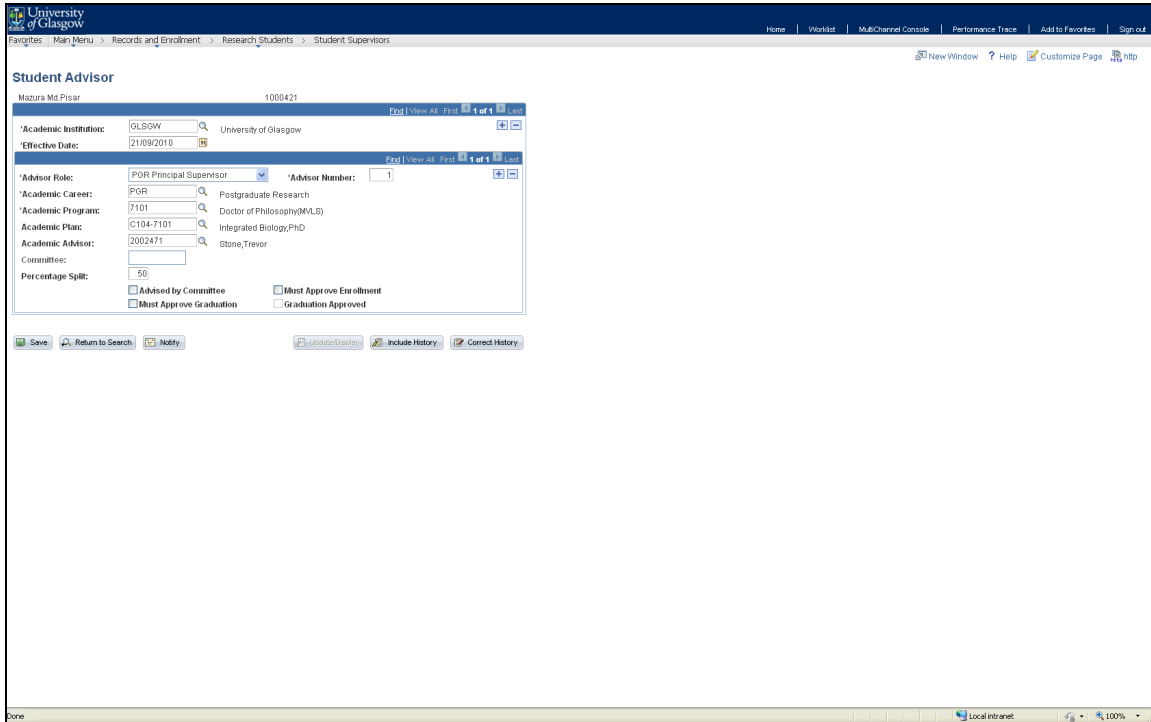
Step	Action
1.	Click the <b>Records and Enrollment</b> link. 



Step	Action
2.	Click the <b>Research Students</b> link. 
3.	Click the <b>Student Supervisors</b> link. 



Step	Action
4.	Enter the desired information into the <b>ID</b> field. Enter a valid value e.g. " <b>1000421</b> ".
5.	Press <b>[Enter]</b> .



University of Glasgow  
Records and Enrollment > Research Students > Student Supervisors

Student Advisor  
Mazura Md Pizar 1000421

End | View All | First 1 of 1 | Last

'Academic Institution: GLSGW University of Glasgow

'Effective Date: 21/09/2010

End | View All | First 1 of 1 | Last

'Advisor Role: POR Principal Supervisor 'Advisor Number: 1

'Academic Career: PGR Postgraduate Research

'Academic Program: 7101 Doctor of Philosophy(MLS)

'Academic Plan: C104-7101 Integrated Biology,PHD

'Academic Advisor: 2002471 Stone,Trevor




Committee:

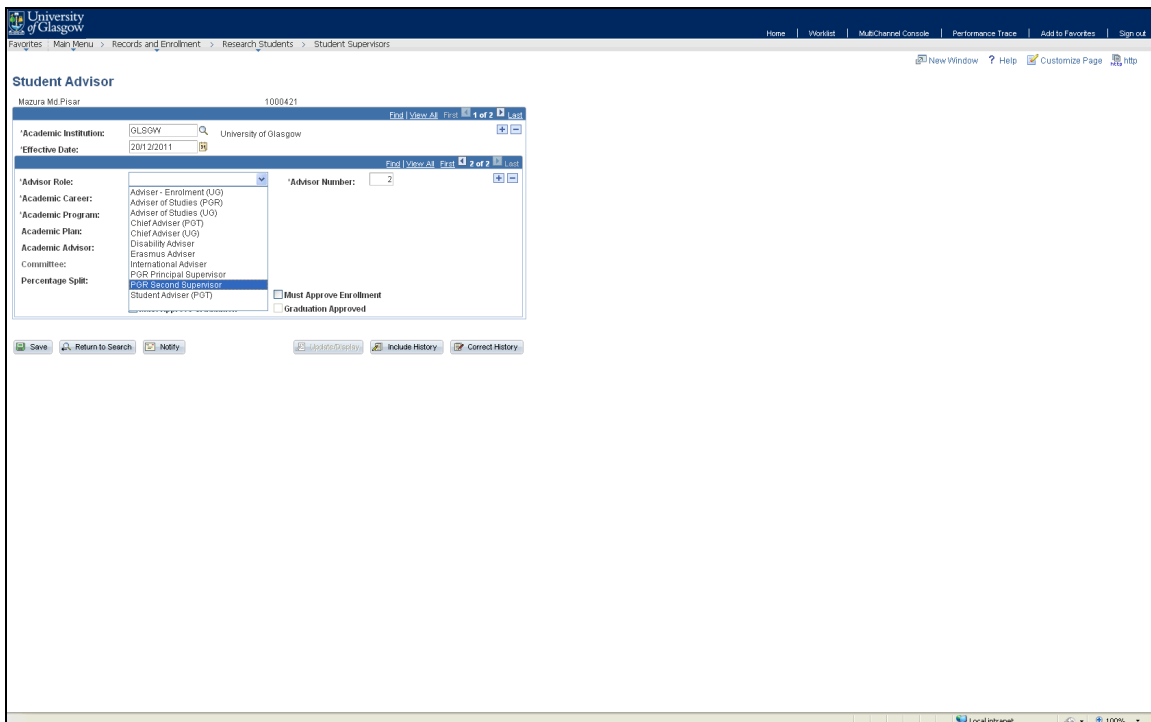
Percentage Split: 50

Advised by Committee  Must Approve Enrollment

Must Approve Graduation  Graduation Approved

Save Return to Search Notify Update Display Include History Correct History

Step	Action
6.	Click the <b>Add a new row at row 1 (Alt+7)</b> button. 
7.	Click the <b>Add a new row at row 1 (Alt+7)</b> button. 
8.	Click the <b>Advisor Role</b> list. 



University of Glasgow  
Records and Enrollment > Research Students > Student Supervisors

Student Advisor  
Mazura Md Pizar 1000421

End | View All | First 1 of 2 | Last

'Academic Institution: GLSGW University of Glasgow

'Effective Date: 20/12/2011

End | View All | First 1 of 2 | Last

'Advisor Role: [Dropdown] 'Advisor Number: 2

'Academic Career: Advisor - Enrolment (UG)

'Academic Program: Advisor of Studies (PGR)

'Academic Plan: Advisor of Studies (UG)

'Academic Advisor: Chief Adviser (POT)

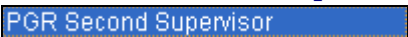
Committee: Chief Adviser (UG)

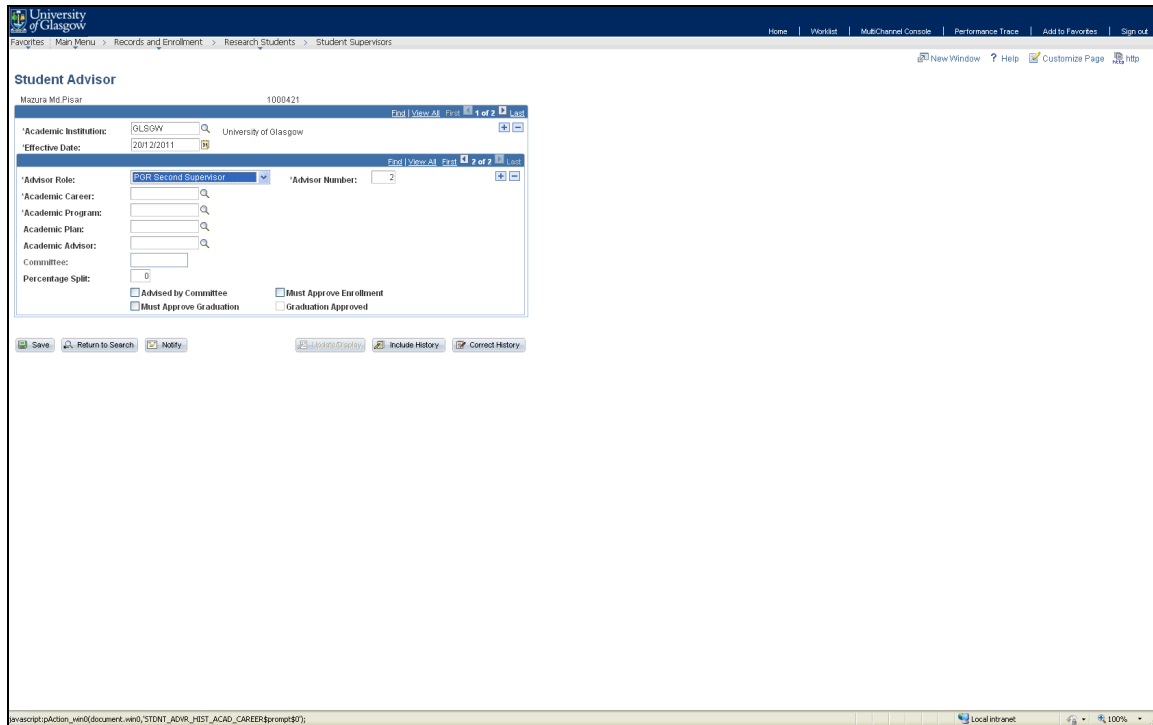
Percentage Split: Disability Adviser








Must Approve Enrollment

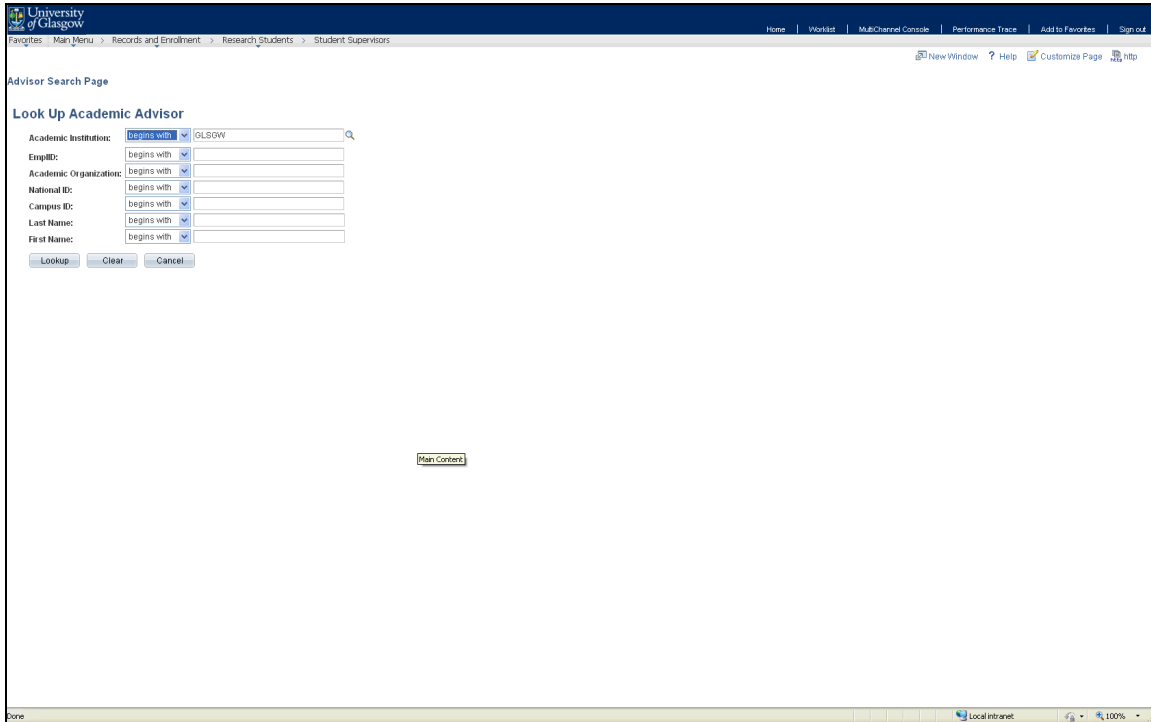
Graduation Approved

Save Return to Search Notify Update Display Include History Correct History

Step	Action
9.	Click the <b>PGR Second Supervisor</b> list item. 



Step	Action
10.	Click the <b>Look up Academic Career (Alt+5)</b> button. 
11.	Click the <b>PGR</b> link. 
12.	Click the <b>Look up Academic Program (Alt+5)</b> button. 
13.	Click the <b>Doctor of Philosophy(MVLS)</b> link. 
14.	Click the <b>Look up Academic Plan (Alt+5)</b> button. 
15.	Click the <b>C104-7101</b> link. 
16.	Click the <b>Search</b> button. 



University of Glasgow  
2016

Home | Worklist | MultiChannel Console | Performance Trace | Add to Favorites | Sign out

Favorites | Main Menu | Records and Enrollment | Research Students | Student Supervisors

Advisor Search Page

Look Up Academic Advisor

Academic Institution:  GLSGW

EmplID:

Academic Organization:

National ID:

Campus ID:

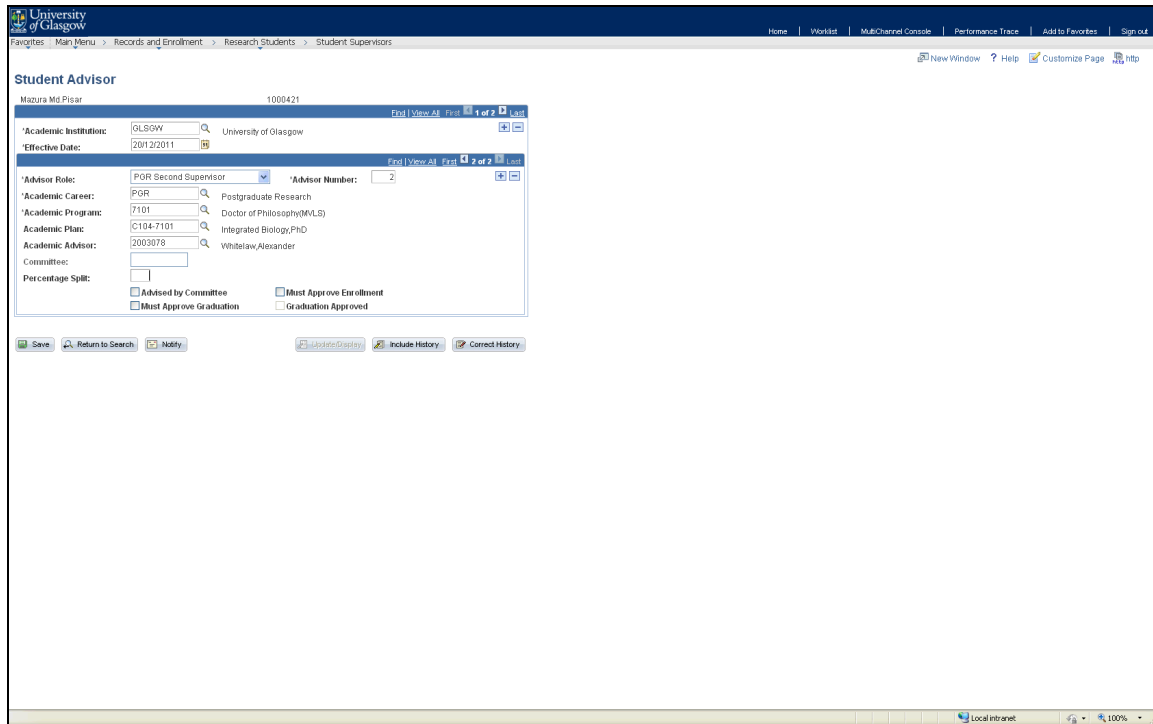
Last Name:

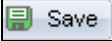


First Name:

[Main Content](#)

Done Local intranet 100%

Step	Action
17.	Click in the <b>EmplID</b> field. <input type="text"/>
18.	Enter the desired information into the <b>EmplID</b> field. Enter a valid value e.g. <b>"2003078"</b> .
19.	Click the <b>Lookup</b> button. <input type="button" value="Lookup"/>
20.	Click the <b>Select</b> button. <input type="button" value="Select"/>



Step	Action
21.	Enter the desired information into the <b>Percentage Split</b> field. Enter a valid value e.g. <b>"50"</b> .
22.	Click the <b>Save</b> button. 
23.	Click the <b>View All</b> link. 
24.	Click the <b>View All</b> link. 
25.	<b>End of Procedure.</b>